

MINUTES

I. CALL TO ORDER

Chair DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

Members Present: Raymond Holliday; Misty Buckley; Kate Marquez; Linda Dill; Richard Harrington; Dave Jensen; and Kenneth DeCrans. A quorum was confirmed.

Members Absent: None.

Staff Present: Dr. Roberto Gutierrez, President; Gail Schull, Vice President; Denise Reid, Vice President; Charles Massie, Vice President; Joshua Guest, Executive Director; Shannon Childs, Secretary to the Board; Gerry O'Brien, staff; Carly Gilder, staff; Anna Kreag, staff; Elizabeth West, staff; Elizabeth Early, staff; Bradley Baker (zoom), staff; Dale Severns (zoom), staff; Mike Pearson (zoom), staff; and Troy Lanning (zoom), staff;

Guests: Michael Gilder; Ava Gilder (not in meeting); John Stapleton; JH (zoom); and Kathleen Walker-Henderson (zoom).

Chair DeCrans read the Mission Statement: Klamath Community College provides accessible, quality education and services in response to the diverse needs of the student, business, and community. The College supports student success in workforce training, academic transfer, foundational skills development, and community education.

II. SHOWCASE

None.

III. CONSENT AGENDA

- A. Board Minutes (Regular Meeting October 28, 2025)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

Motion: To accept the minutes.

Motion by: Dave Jensen

Second by: Richard Harrington

Discussion: None.

Public Comment: None.

Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Linda Dill, yay; Richard Harrington, yay; Dave Jensen, yay; Kenneth DeCrans, yay.

Motion passed. Unanimous approval.

IV. ADOPTION OF AGENDA

Chair DeCrans requested to move Public Comment to after the Foundation Report on the agenda. It was considered to make this a permanent move.

Motion: To adopt the agenda as amended.

Motion by: Richard Harrington

Second by: Dave Jensen

Discussion: Misty shared that she was not ready to make this a permanent change. It was explained that the motion was just for tonight.

Public Comment: None.

Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Linda Dill, yay; Richard Harrington, yay; Dave Jensen, yay; Kenneth DeCrans, yay.

Motion passed. Unanimous approval.

V. PRESIDENT REPORT

- a. Dr. Gutierrez shared that the College has long-term vision and planning. A chart was shared with information on General Educational Development (GED) credential students for KCC, which was 82.9%. VP Massie was given congratulations for the report and work with Director Szymoniak. Dr. Gutierrez further shared information on High School Equivalency Program (HEP) completions. Further congratulations were given to VP Massie and Director Gutierrez for their work. The Board thanked Dr. Gutierrez for his work in these areas.
- b. Dr. Gutierrez shared and reviewed Higher Education Coordinating Commission (HECC) reports on the 2022-2023 snapshots from all community colleges in Oregon, and just Klamath Community College numbers. It was shared that dual credit is part of the numbers, not all. Chair DeCrans mentioned that Veterans were not tracked here. Dr. Gutierrez expressed that it may be tracked in another area.
- c. Dr. Gutierrez shared and reviewed two articles that were given to him by Dr. Glen Galis, Why Ford Can't Find Mechanics and Grade Inflation Produced Mamdani's Proletariat. This reflects Dr. Galis's appreciation of the Apprenticeship Center.

VI. ASKCC STUDENT REPORT

- a. ASKCC President Jonathan Flores shared that the Food Pantry has packed 98 food bags in one month.
- b. 65 tags are available for the Giving Tree event; there are about 10 tags left. Chair DeCrans asked that a tag be saved for him to pick up on Wednesday.
- c. 40 Thanksgiving Bags were donated to students before Thanksgiving Day.
- d. First Generation Week was well received, with an average of 40 attendees at each.
- e. Students loved Friendsgiving with the Cabinet serving students the meal.
- f. The KCC Soccer team completed their first season, which was successful.

VII. STATE REPORT

- a. Trustee Marquez shared that the OCCA state event was well attended. VP Schull shared that KCC presented.
- b. Trustee Marquez reviewed the areas that the Department of Education is transferring functions to. Lawmakers are pushing back on selling student loans to private markets.

VIII. FOUNDATION REPORT

- a. VP Massie shared that the Foundation meeting was on December 1st. Chair Walker-Henderson is beginning to share information from the Board of Education packets at the Foundation meetings, which is a nice highlight.
- b. VP Massie did the scoring on the Foundation self-assessment. The board will be looking at additional training about interacting with and inviting others to be part of the board, and providing larger donations.
- c. Today is Giving Tuesday, and the online link raised 820.00 so far for the Food Pantry. The link is open through the holidays.
- d. \$45K will be awarded in the next scholarship cycle. Donations continue to come in.
- e. Funds are still being received for Life Changers. That luncheon event has raised close to \$60K. The total for the long-term endowment is about \$185K.
- f. Alumni programming is continuing to be built out. There are new webpages in the Foundation area of the website. One of the items added is the alumni newsletter. It was also sent to around 900 alumni. There are future plans for opportunities for alumni to engage on campus.

XIII. PUBLIC PARTICIPATION

- B. Public Participation (Public comment 3 minutes per person)
 - None.

IX. INFORMATIONAL AND ACTION ITEMS

A. Appointment of New Board Member to Zone 5 – Action Item

Chair DeCrans and the Board discussed the interviews that took place with Rejeana Jackson and Lydia Robinson. It was shared the both candidates were qualified and wonderful.

Trustee Dill shared highlights on Rejeana Jackson with the Board.

Trustee Buckley shared highlights on Lydia Robinson with the Board.

The Board further discussed both candidates.

Chair DeCrans asked for a show of hands for each candidate. The Board members agreed that both candidates were good.

Motion: To add Rejeana Jackson to the Board of Education Zone 5.

Motion by: Richard Harrington

Second by: Misty Buckley

Discussion: None..

Public Comment: None.

Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Linda Dill, yay; Richard Harrington, yay; Dave Jensen, yay; Kenneth DeCrans, yay.

Motion passed. Unanimous approval.

Chair DeCrans will reach out to both candidates with thanks and results.

The Board took a short break at 6:38 pm.

X. RECESS REGULAR MEETING
XI. EXECUTIVE SESSION (Pursuant to ORS 192.660(2)(d)(e))

Executive session convened at 6:45 pm.

An executive session was called under; ORS 192.660(2)(d), which allows the Board to conduct deliberations with persons designated by the governing body to carry on labor negotiations; and ORS 192.660(2)(e), which allows the Board to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Raymond Holliday, Misty Buckley, Kate Marquez, Dave Jensen, Linda Dill, Richard Harrington, Kenneth DeCrans, Dr. Roberto Gutierrez, Denise Reid, Joshua Guest, and Shannon Childs were present for the executive session.

There was an update on labor negotiations.

An update was given on property. John Stapleton was asked to join.

An update was given on the bonds for buildings 5, 6, and 7.

XII. RECONVENE REGULAR MEETING

The meeting was called out of executive session at 8:13 pm, and the regular meeting reconvened.

IX.B. Contract for General Contractor for the Childcare Learning Center – Action Item

VP Reid reviewed the PowerPoint as provided in the packet, including the bid summary, phase summary for the project, and contract information. An additional handout on Building Phasing Plan was reviewed.

Motion: To approve the contract between Klamath Community College and Diversified Contractors as the general contractor of the Childcare Learning Center.

Motion by: Kate Marquez

Second by: Richard Harrington

Discussion: None.

Public Comment: None.

Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Linda Dill, yay; Richard Harrington, yay; Dave Jensen, yay; Kenneth DeCrans, yay.

Motion passed. Unanimous approval.

Trustee Jensen further shared that Chair DeCrans started on this project when he was still a student.

XIII. BOARD DISCUSSION AND PUBLIC PARTICIPATION

A. Board Discussion

i. Board Comment

- There was a discussion on moving public participation up on the agenda. Board discussion and public participation can be split. There was a discussion that the Board has the discretion to update public comment time, or how many are able to speak. It was agreed that public comment would move to be after the Foundation Report.

XIV. FUTURE ISSUES

- The Employee Recognition Dinner will be on December 12th. Vice-Chair Holliday will be there to represent the Board, as Chair DeCrans will not be able to attend. Please RSVP to Shannon.
- There is also the lighting of the Christmas Tree in front of building 8 on Monday, December 8th at 4:45 pm.

XV. NEXT MEETING

A. Scheduled Board of Education Meeting: January 20, 2025, Founders Hall Boardroom

Trustee Linda Dill was given thanks for her service to the Board of Education.

XVI. ADJOURN

Chair DeCrans adjourned the meeting at 8:35 pm.

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary